

# WORKING WITH INFORMATION



## THIS IS THE AGILITY FOR WORKING WITH INFORMATION TECHNOLOGY, MANAGEMENT, AND PROCESSING.

Agilities™ are combinations of your work skills and interests. Use them to work more effectively in your career. People who are adept at Working with Information may be skilled with technology, talented with manipulating, analyzing, and interpreting data, or have expertise in both those broad areas. To be skilled with technology means having the ability to develop, operate, and maintain information technology (IT) software and hardware, which are critical for Managing and processing information. To be skilled at manipulating, analyzing, and interpreting data means being able to collect and store information and to turn information into knowledge.

## TELL EMPLOYERS ABOUT YOUR EXPERIENCE WITH THIS AGILITY BY USING THESE KEYWORDS:



Interpreting



Analyzing



Processing



Operating

### RÉSUMÉ EXAMPLE

Interpreted, analyzed, and processed data while developing and managing information to support decision-making.

### JOB

Data Analyst

## USE AND GROW YOUR AGILITY IN EVERYDAY LIFE

- Update the software on your smartphone
- Compare statistics from your favorite NFL players
- Create a chart to interpret data
- Compare month-to-month spending for trends

## INTERACT WITH THE CAREER EXPLORER TOOLS®

- Find the Agilities needed for your dream job using the [Occupation Decoder](#)
- Find what occupations pay by #1 Agility using the [Occupation Explorer](#)
- Compare the Agilities of several occupations at once using the [Agilities Comparison](#)